

**ROUGH DRAFT
TOWN OF DUNE ACRES
COUNCIL MINUTES
January 15, 2008**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday January, 15 2008 at the Town Hall. Temporary President Louise Roberts called the meeting to order at 7:02 pm with Councilpersons John Sullivan and Jeffrey Swoger, Deputy Clerk/Treasurer Sherry King, and Attorney Dan Whitten in attendance. Lou Roberts opened the meeting with the Pledge of Allegiance.

John Sullivan moved to elect Lou Roberts as Council President for 16 months. Jeffrey Swoger seconded the motion. The motion passed unanimously. It was agreed that Jeffrey and John each would also serve as Council President for 16 months.

APPROVAL OF MINUTES:

John Sullivan moved that the minutes for the December 18, 2007 council meeting and the January 4, 2008 Executive Session meeting be approved as presented. Jeffrey Swoger seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF December 31, 2007:

Porter Bank – Checking	\$203297.64
Chase Bank – Savings	138046.71
Record Balance	\$341344.35

John Sullivan moved that the financial report be accepted. Jeffrey Swoger seconded, and the financial report was accepted unanimously.

PAYMENT OF CLAIMS:

Jeffrey Swoger moved the claims for January 2008 in the amount of \$27,410.19 be approved. John Sullivan seconded and the motion passed unanimously.

CORRESPONDENCE RECEIVED:

Congressman Peter J. Visclosky – Federal funding of economic development, environmental improvements, transportation infrastructure, crime prevention initiatives, & quality of life initiatives.

Keystone Software Systems – Clerk-Treasurer's Training

Legislative Services Agency – 2007 Indiana Code DVD available for \$25.97

Patrice Bapst – Road condition concern.

Chesterton/Duneland Chamber of Commerce – Re-election of Jim Anton & Joel Sutlin to Board of Directors

Paradigm Liaison Services – 2008 Emergency Responder/Governmental Office Training program – 1/24/2008 at Ragtops Museum, Michigan City, IN.

Chesterton Tribune – Request for notices of all meetings for 2008.

Cheryl A. W. Musgrave – DLGF – Expenses & Obligations – consider 2007 budgeted

amount in effect until 2008 budget is certified by DLGF.
ILMCT/HR Unlimited Resources – ILMCT's 13th Annual Institute – March 9-14, 2008
for Clerk-Treasurers and Deputy Clerk-Treasurers. Sherry King wishes to attend.
The Council had no objections but decided it needed the Clerk-Treasurer approval. Lou
Roberts is to contact William Nixon for his approval.
Porter County Council – February League of Councils Meeting – 2/9/08, 9 am, at
Commissioners Chambers, Porter County Administration Building.

The council discussed the attendance of Sherry King at the ILMCT's 13th Annual Institute
and suggested that Bill Nixon approve the trip.

Jeffrey Swoger moved to appoint following commissioners. John Sullivan seconded and the
motion passed unanimously.

Fire – Mark Bapst
Roads – Mark Hull
Parks – Kellie Klein & Cheryl Evans
Beach – Rob Carstens
Building – Lou Mellen
Maintenance – Dick Taylor
Police – Cecilia Call
Environment – Cathy Bomberger

COMMISSIONERS REPORTS:

FIRE: Mark Bapst

John Wilhelm has been working with Mark to familiarize him with the duties of the job.
They have visited the Porter Fire Department (PFD). Some of his goals are: update the
town map at the security office, organize CPR classes this spring, attend training at PFD,
and explore the town for trees that need trimming to meet the 14' clearance required by
the PFD.

At this point Jeffrey Swoger said the council hopes to meet with each commissioner soon to
establish goals and go over any plans they may have.

ROADS: Mark Hull

Mark reported that he has met with Irv Call, the previous road commissioner, to familiarize
himself with snow removal policies. He has also met with Jon' Tree Service about clearing
trees along the roadways. He was advised to check with Ben Bolton concerning road
repairs pertaining to the IAWC water construction.

PARKS: Kellie Klein

Rob Carstens and Kellie Klawson have been working on the ice rink. There are a couple of
toddler bucket seats needed at the park. She has been checking places to purchase them.

BEACH: Rob Carstens

Rob reported that IDEM essentially covers the cost of beach water testing. Although the
e-coli data is a day late, we should know the e-coli levels. He said we usually know when

it's bad and when to post warnings. He suggested having Bill and Sherry look at numbers and then debate whether the Town wants to continue with this program.

Enforcement of boat registration and rules: the boats are now stored at the top of the dune, clean-up of boats at the Club House needs to be done. He said perhaps clean-up could be done when a dumpster is positioned during Club House restoration.

BUILDING: Lou Mellen

He has met with current builders in town and former commissioner John Sullivan.

MAINTENANCE: Dick Taylor

Thanked the council for the opportunity to serve even though he's only a part-time resident. He met with Jeffrey Swoger and Harold King Saturday, January 12. It was decided to have requisition forms made up for any maintenance jobs that need to be done outside of the regularly scheduled maintenance. The forms will be kept at the Clerk-Treasurer's office.

POLICE: Cecilia Call

Harold King, maintenance employee, has been crossed trained to work security. One of the security officers is out due to surgery and Harold is filling-in while the officer is out. She requested some written guidelines from the Road Commissioner and Maintenance Commissioner for the security officers on how to handle emergencies, such as who and when to call.

ENGINEER: Irv Call

He and Harold King have winterized the Club House. Two meters at the pump house are not working and he is waiting on approval to replace them.

Communication between commissioners and council is crucial to a well run town.

Jeffrey Swoger thanked all those who have previously served and those serving now. Lou Roberts and John Sullivan also added their thanks.

Named to the Plan Commission were Tom Cornwell, Dave Rearick, Lou Mellen, John Sullivan and Jeffrey Swoger.

Nancy Wilhelm was named to the BZA to replace Jeffrey Swoger.

John Sullivan moved that he be appointed to NIRPC. Jeffrey Swoger seconded and the motion passed unanimously.

OLD BUSINESS

The non-commission volunteers are:

Beachcomber Editor, Bob Evans

Considering on-line issues – they are more timely, could be published monthly and better enhancements.

Club House Coordinators: Rentals, Rick Demkovich; Structure, Tom Roberts

The contact list needed to be updated for Martin Security Systems. He is holding the Entertainment Permit application until all events are scheduled – a list of events has to be

listed on the permit.

No date has been scheduled for Leatherwood to begin work.

He requested that any one scheduling a town meeting or event at the Club House should let him know as soon as possible to avoid conflicts in scheduling.

Deer Management, Ray Tittle

Historical Committee, Mary Ann Tittle and Grace Millman

Pump House, Irv Call

Telephone Directory, Mary Ann Crayton

Lou Roberts reported updates are being worked on now.

Website, Howard Silverman

NEW BUSINESS

The time and date for the Town Council Meetings were set for every third Tuesday of the month, 7:30 pm at the Town Hall.

Chesterton Tribune was chosen for the primary newspaper for publishing of all town meetings.

John Sullivan moved to retain Attorney Dan Whitten as town attorney. Jeffrey Swoger seconded and the motion passed unanimously.

OTHER MATTERS:

Jeffrey Swoger moved to adjourn with a second from John Sullivan. Motion passed.

The meeting was adjourned at 8:02 p.m.